



## **Council for Quality Growth Policy Internships**

The Council for Quality Growth is a 33 year-old non-profit trade association representing the growth and development industry with the mission of promoting balanced and responsible growth in metro Atlanta and Georgia. We bring the development community and policy makers together as we focus on long-range community planning, encouraging adequate government services, catalyzing consensus on growth issues and convening discussion on responsible development. The Council delivers this mission through the platforms of Advocacy, Education and Information. We work with thousands of elected officials, administrators and staff across metro Atlanta's more than 80 local governments plus state agencies and legislative and executive leadership.

We collaborate to ensure that planning, zoning and other local, regional and state regulatory policies promote thriving communities, strong infrastructure and a prospering economy. We actively advocate in city council, county commission, regional commission and state legislative and regulatory meetings. Members, in turn, receive exclusive access to the most comprehensive information about regulatory and policy issues in the region. We educate local and state elected officials and professional staff who regularly seek our policy advice and input. The Council is committed to the belief that Atlanta's economic future and quality of life is highly dependent on continued, balanced, quality growth. To that end, the Council promotes market driven solutions to critical public policy issues that face the region and state.

The Council is currently seeking independent, dedicated individuals to serve as Policy Interns with the agency. These internships will be structured, learning opportunities geared to teach "real world applications" of public policy development.

Those seeking a bachelor's degree in Public Policy, Public Administration, Urban Planning, Political Science or other Policy related areas of study will be most successful. Other areas of study including Economics, Environmental Studies, Environmental Design or Engineering, Law, Real Estate, Business Administration are also welcome. Interns will be expected to research various public policy issues, write articles for newsletters, and assist regular staff with formulating solutions to real public policy issues affecting our members.

**Description of Duties:**

- Attend, participate and report on monthly Council Advisory Meetings and Council Events, Panel Discussions, and Networking Receptions.
- Prepare and deliver research findings in the form of reports, briefs, news articles, databases, other media formats
- Coordinate moderated discussions with elected officials and membership.
- Provide programmatic assistance for professional development workshops and briefings on relevant policy and regulatory issues.
- Assist with preparation of weekly newsletters that provide membership with updates on issues currently underway in the metro Atlanta region using Constant Contact.
- Coordinate program speakers with presentation subject matter.
- Update and maintain content on the Council website on a regular basis.
- Perform other duties as assigned

These internships are unpaid but allow students to gain valuable “real world” experiences and professional connections in the real estate, engineering and public policy fields, in addition to course credits. If you are interested in a Council internship please contact James Touchton, Director of Policy and Government Affairs, at [jt@councilforqualitygrowth.org](mailto:jt@councilforqualitygrowth.org) or by calling (770)-813-3373. Our office is located at 5901-C Peachtree Dunwoody Rd. Atlanta, GA 30328.

***NOTE FOR STUDENTS SEEKING COURSE CREDIT(S):*** *The Council will work with you and your academic advisor/professor to determine the appropriate project for your specific internship. In addition to your duties and responsibilities at the Council, you will likely be asked by your academic advisor/professor to keep a daily journal of your work experiences and to write a paper about the work you complete at the Council. Please see your academic advisor/professor for specific requirements of your college or university.*